

**Minutes of the Goathurst Parish Council Annual Meeting
Held on Monday 8 May 2017 7.30 pm, Goathurst Village Hall**

Present: Cllrs Jo McDonagh, John Capell, Richard Kilbey, Terry Howard; District Cllr Julie Pay; Ann Manders (Clerk); two members of the public.

1. **Apologies:** Cllr Isabel Shute, District Cllr Mike Caswell.
2. **Election of Chairman:** John Capell proposed that Jo McDonagh continue as Chairman, Richard Kilbey seconded this and Terry Howard agreed, Jo accepted the position.
3. **Appointment of other officers:** Terry Howard stated that he did not wish to continue as Deputy Chairman and proposed John Capell for the role, Jo McDonagh seconded this and Richard Kilbey agreed. John Capell agreed to continue as liaison officer for roads and flooding and the meeting agreed that Isabel Shute should continue as footpaths officer. Richard Kilbey agreed to continue as the planning officer. Jo McDonagh asked the Clerk to record a note of thanks to Terry Howard for the time spent as Deputy Chairman.
4. **Finance:**
 1. **To approve the annual accounts:** a summary of the previous year's accounts were presented to the meeting by the Clerk, John Capell proposed that these were approved, Richard Kilbey seconded this and all agreed. The Clerk recorded that the accounts were approved.
 2. **To agree the annual governance statement:** the Clerk read out the statements numbered 1-9 on page 2 of the Local Councils Annual Return for the year ended 31 March 2017 and recorded a "yes" reply for each of these. The annual governance statement was duly approved and signed by the Chairman and Clerk. The Clerk had transferred the figures from the annual accounts to Section 2 of the Annual Return, these were approved by the meeting and duly signed by the Clerk acting as Responsible Financial Officer Jo McDonagh.
 3. **To appoint an internal auditor:** the meeting proposed that Colin Chalmers was once again appointed as the internal auditor for the parish council.

There being no other business the meeting closed at 7.45 pm.