

**Mintes of the Goathurst Annual Parish Council Meeting
Held on Monday 14 May 2018 7.30 pm, Goathurst Village Hall**

Present: Cllrs Jo McDonagh, John Capell, Richard Kilbey, Isabel Shute; four members of the public; Ann Manders (Clerk)

1. **Apologies:** none.
2. **Election of Chairman:** Richard Kilbey proposed Jo McDonagh as Chairman and Isabel Shute seconded this, John Capell agreed and Jo accepted the position.
3. **Appointment of other officers:** Vice Chairman: Richard Kilbey; Footpaths Liaison Officer: Isabel Shute; Roads and Flooding: John Capell; Planning Officer: Richard Kilbey.
4. **Finance**
 - a. To approve the annual accounts: unanimously agreed by the meeting and signed by the Chairman and Clerk.
 - b. To agree the annual governance statement: unanimously agreed by the meeting and signed by the Chairman and Clerk
 - c. To appoint an internal auditor: the meeting agreed to appoint Colin Chalmers to carry out this role.

The meeting closed at 7.45 pm.

**Minutes of the Goathurst Parish Council Meeting
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Present: Cllrs Jo McDonagh, John Capell, Richard Kilbey, Isabel Shute; four members of the public; Ann Manders (Clerk)

1. **Apologies:** none.
2. **Declarations of interest on agenda items:** Isabel Shute expressed a personal interest in item (6) as the next door neighbour.
3. **Public forum:** nothing to report.
4. **Approval of the Minutes of the meeting of 12 March 2018:** in the absence of James Roberts these Minutes were held over until the next meeting. Jo McDonagh proposed the Minutes of 18 April 2018 as a correct record, all agreed. The Minutes were signed by the Chairman.
5. **Matters arising:** all covered by the agenda.
6. **Planning application:**
29/18/00001/DRT
Erection of a double garage with workshop, partially on site of existing garage and shed (to be demolished).
Dorford House, Goathurst TA5 2DF. This item had been carried forward from the previous meeting due to lack of a quorum. In the interim, John Capell had visited the site and reported that he had no objections to the application. John proposed that the meeting formally support the application however Jo proposed a neutral submission of 'no comment'. After some consideration Richard Kilbey supported this and the Clerk was asked to return 'no comment'. **ACTION CLERK.**

Two members of the public left the meeting.

7. **Financial matters:**
Approval of payments due; Access Insurance £285.58; a request from the Village Hall Committee had been made for a contribution of £50 towards celebration mugs for local children to commemorate the forthcoming Royal Wedding. Payment approved providing mugs were given to all children residing in the parish.
Approval of annual grants; request from Goathurst PCC of £450 approved. Request for grant from Village Hall Committee agreed at £800, this included the third and last payment instalment of £500 towards the roof repairs, the Clerk was asked to detail this to the Village Hall Treasurer. **ACTION CLERK.**
Update bank mandate: the meeting agreed to add the Clerk to the bank signing mandate. **ACTION CLERK.**

8. **Footpaths:** John Capell reported that the footpath running along the west boundary of Halswell House had been ploughed over making it almost impassable, the path from Lovedere to the Enmore Inn has been planted over. Isabel Shute agreed to contact the Rights of Way Team at SCC for guidance on possible action. **ACTION ISABEL SHUTE**
9. **Roads and flooding:** a very large pothole on the lane approaching the Temple of Harmony has appeared, this has been reported and will be repaired as an emergency, there is also a blocked gully in the same area – Highways Maintenance will deal with this.
10. **Correspondence:** an e-mail had been received regarding a course relating to the maintenance of finger post signs on 15 June from 9.30 am to 1.30 pm. The guidance suggested a minimum of three people per parish, John Capell wished to attend and will liaise with others to organise. **ACTION JOHN CAPELL.**
11. **Arrangements for Annual Parish Meeting:** the Clerk had invited representatives from the PCC, the Village Hall Committee, the Goathurst Charity and the Temple of Harmony. Jo McDonagh agreed to bring along biscuits and John Capell will provide tea and coffee. The Clerk reported that she may not be able to attend.
12. **Other matters to report:** Jo McDonagh reported that she had written an update on the traffic matters for the magazine. John Capell had looked at purchasing '20 is plenty' stickers for wheelie bins at a cost of about £1.50 per sticker, it was agreed that John would purchase two packets of 12 stickers for sale to parishioners. John Capell has agreed to take on the role of Car Share Scheme Co-ordinator and a couple of people have agreed to take on the role of drivers, John will progress this independently and outside of the Parish Council. John Capell asked whether the Local Plan had now been approved. (Post meeting note: the approval process is on-going, SDC have a dedicated page showing progress: <https://www.sedgemoor.gov.uk/examination>). Jo reported that she had now purchased a replacement tub which will need to be filled, she will pass the invoices to the Clerk for reimbursement. Jo reported that she had sent a note, on behalf of Goathurst Parish Council, to Alison Hoare, the former Village Agent, thanking her for her role.

There being no other business, the meeting closed at 8.40 pm.

Ann Manders
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